



TOWN OF ARLINGTON

EQUAL OPPORTUNITY ADVISORY COMMITTEE

730 MASSACHUSETTS AVENUE, ARLINGTON, MA 02476
PHONE (781) 316-3120 FAX: (781) 316-3129

TRICIA O'DONOGHUE, CHAIR
BARBARA BOLTZ
AUGUSTA HAYDOCK
JACK JONES
ADRIENNE MCCLURE
HOWARD WINKLER

CARYN COVE MALLOY
EQUAL OPPORTUNITY OFFICER

Equal Opportunity Advisory Committee Meeting Minutes Wednesday, February 12, 2014 7:30 p.m.

Present: Tricia O'Donoghue, Chair, Caryn Malloy, Barbara Boltz, Howard Winkler, Augusta Haydock, Jack Jones
Absent: Adrienne McClure

Minutes

Barbara Boltz moved approval of the January 8, 2014 meeting minutes as corrected.

SO VOTED

Current Job Openings

The Committee reviewed current job openings including the Deputy Treasurer/Deputy Collector Process. Ms. Malloy indicated that the Treasurer/Collector Stephen Gilligan has been working with her very closely in the process.

Current Bid Projects

Caryn Malloy indicated that she has not had a response from the letter sent to DeFelice Corporation, the company that has been awarded a contract to perform water and sewer rehab work for the Town; she will follow up with Purchasing Agent Domenic Lanzillotti about a response. The Purchasing Agent indicates that there is little activity at this time; however, the Water Rehab project will start in the spring. He is in the process of bidding the renovation of North Union Spray Park, Hibbert Playground (est. \$350 Thousand) and Central Fire Station Renovation (est. \$4.5 Million) in the spring.

School Diversity Task Group (SDTG)

Barbara Boltz reported that the group last met February 3, 2014 and discussed the mailing/posting they have planned for the upcoming months; the posting is being developed to attract minorities and candidates of diverse backgrounds to apply for positions in Arlington. In addition to the postings put out by the Arlington Public Schools the Committee will be distributing the posting in over 100 traditionally black churches in the Boston area.

Barbara Boltz notified the Committee that the next coffee for faculty of color is March 10, 2014. The SDTG also discussed upcoming vacancies and the possibility of having SDTG members or persons of color to be appointed to the selection committees.

Other Business

The Chair asked Caryn Malloy to confirm that ethics receipts were on file for all Committee members. Howard Winkler asked Caryn Malloy to please confirm the appointing authority for the Permanent Town Building Committee. The Committee asked that the Deputy Town Manager Andrew Flanagan be invited to a future meeting of the Committee and discussed the need to develop a list of other Town Officials to be invited to attend a future meeting.

Augusta Haydock moved to adjourn the meeting at 8:18 p.m.

Caryn C. Malloy

Caryn Malloy
Equal Opportunity Officer